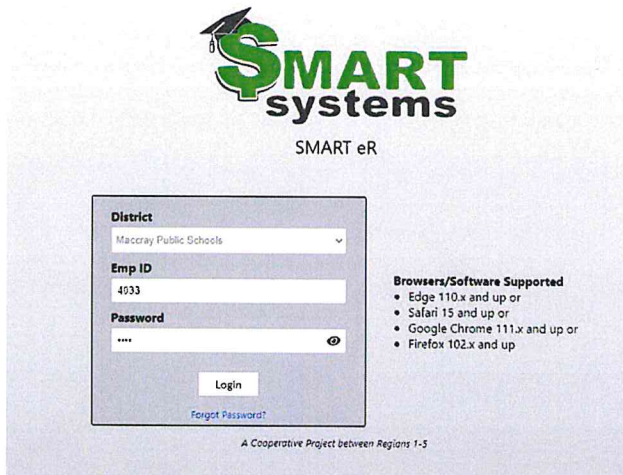


# Time Tracker | SMARTeR Clock

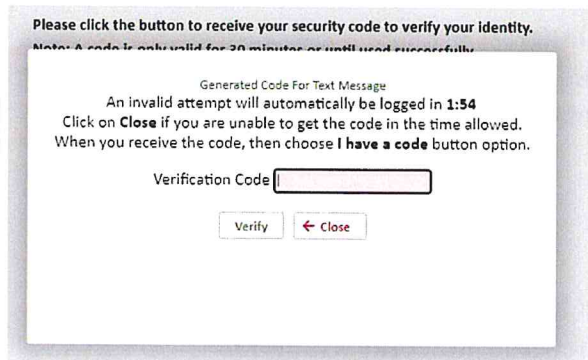
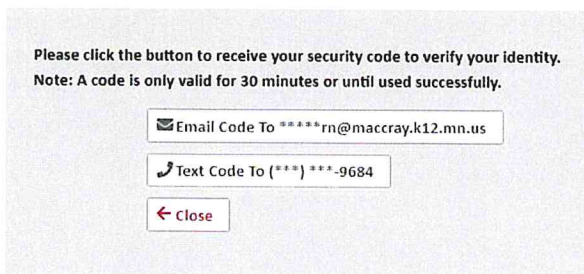
1) [MACCRAY Website](#) > District > Staff Resources > [SMARTeR](#)



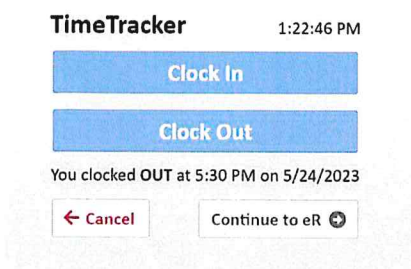
2) Enter your Employee ID # and \*Password.

\*First time logging in you'll enter 2180xxxx. (x's are the last four of your ssn)

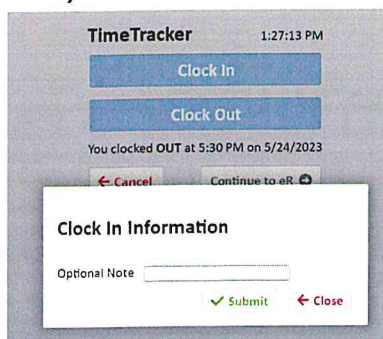
It'll have you create a new password and set up a two-step verification which will result in getting a code sent to you via text or email. That step will only be needed when you log in to your paycheck info.



3) Clock in or out.

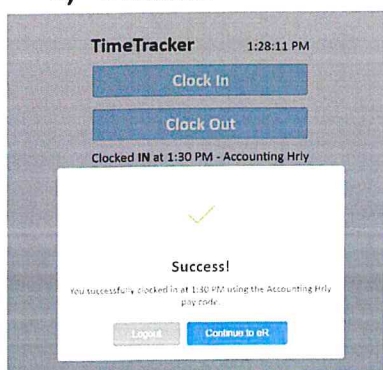


#### 4) Submit



The screenshot shows the TimeTracker app interface. At the top, it says "TimeTracker" and "1:27:13 PM". There are two blue buttons: "Clock In" and "Clock Out". Below these, it says "You clocked OUT at 5:30 PM on 5/24/2023". There are two buttons: "Cancel" and "Continue to eR...". A white dialog box titled "Clock In Information" is overlaid on the screen. It has a text input field labeled "Optional Note" and two buttons at the bottom: "Submit" (with a green checkmark) and "Close" (with a red arrow).

#### 5) Confirm



The screenshot shows the TimeTracker app interface. At the top, it says "TimeTracker" and "1:28:11 PM". There are two blue buttons: "Clock In" and "Clock Out". Below these, it says "Clocked IN at 1:30 PM - Accounting Hriv". A white confirmation box is overlaid on the screen. It has a green checkmark icon, the word "Success!", and the text "You successfully clocked in at 1:30 PM using the Accounting Hriv pay code". At the bottom of the box are two buttons: "Logout" and "Continue to eR...".

#### Reminder:

Please check your hours weekly to make sure they are entered correctly. If you need assistance please reach out to me!

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320-847-2154 ext 1105